

Checklist for Doctoral Students – Notes for Educators

Open the checklist in PDF

(https://www.academicintegrity.eu/wp/wp-content/uploads/2022/12/checklist_phd_FINAL-1.pdf) to see the complete educational material.

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About the educational material

The educational material was created with the Erasmus+ project *Bridging Integrity in Higher Education, Business and Society* (BRIDGE, project no. 2020-1-SE01-KA203-077973) as a part of the project output 2 “Bridging academic and research integrity”. The educational material, other project outputs, and more information on the project are available at <https://www.academicintegrity.eu/wp/bridge/>.

Use and adaptations of the educational material

Authors welcome adaptations of the material, especially translations! If you are interested in translating the material into your language, please contact us at bridgeinfo@academicintegrity.eu and we will provide you with source text. The Bridge project will then be happy to assist you with further sharing of your translation.



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Checklist for Doctoral Students: Publish your research work with academic and research integrity

Basic information

- **Target audience:** doctoral (PhD) students working on their thesis and their first research paper, alternatively their supervisors
- **Study/research field:** any
- **Length:** not limited, users of this material are expected to use it continuously throughout the work

Purpose of the educational material

The aim of this checklist is to assist doctoral students in writing their thesis and in publishing in accordance with the norms and values of academic and research integrity.

The checklist helps guide students to prepare their thesis and research articles in line with the best research practices, uphold responsible research conduct, and avoid questionable research practices.

The checklist is to be used throughout the process of thesis preparation and publication. Be aware that the list might need to be adapted to your own needs depending on the research field, your past experience, and in accordance with institutional research policies.

What is included in this educational material?

- Checklist for doctoral students (PDF for print)

Related materials:

- Checklist for supervisors (to be used by the supervisor of the doctoral student)

How to use the educational material?

- Use this checklist to guide yourself (or as a supervisor - your student) in writing the theses and publish while upholding ethical standards and avoiding professional misconduct.
- The checklist is intended to be used from the beginning of the writing and throughout the whole process of thesis preparation and publishing.
- You can print the checklist or use it electronically (tip: some PDF readers, e.g. free Adobe Acrobat Reader, enable you to make notes in the PDF files).
- Be aware that the list might need to be adapted to your own needs depending on the research field, your past experience, and the institutional policies and rules. Therefore, feel free to skip the points which are not relevant to you, or add your own using the space for additional notes.
- The checklist is divided into sections according to various stages of the writing process. Some of the sections are subsequent, others are expected to take place in parallel. The order might differ in your field or institution settings, so you don't have to follow the order strictly.
- For students: If the checklist was not given to you by your supervisor, you might show him/her the checklist and discuss the points with him.
- For supervisors: When providing the checklist to your student, it is good to go through the student's checklist with him/her at the beginning to make sure everything is understood. Also, take a look at the

complementary checklist for the supervisor which you might use by yourself (www.academicintegrity.eu/wp/bridge-project-outputs).

- It could be beneficial to address some of these points in groups of two or more students.

Related educational materials

- [Checklist for master students in other languages](#)
- [Checklist for doctoral students](#)
- [Checklist for supervisors](#)